

Planning Obligations Board (POB) Meeting Minutes

Date:	4 th October 2016
Time:	14:00 – 16:00
Location:	Dunkery Room, West Somerset House
Chairperson:	Cllr Mandy Chilcott
Minute Taker:	Lisa Redston/Andrew Goodchild

	Name	Organisation
Attendees:	Cllr Mandy Chilcott (MC) Andrew Goodchild (AG) Cllr Peter Downing (PD) Doug Bamsey (DB) David Eccles (DE) Cllr David Hall (DH) Andy Coupe (AC) Mark Lewis (ML) Lisa Redston (LR)	WSC Board Member (Chair) WSC Board Member (Reserve) SDC Board Member SDC Board Member EDF Energy Board Member (Reserve) SCC Board Member (Reserve) SCC Board Member EDF Energy Board Member CIM Fund Manager (Presenting)
Apologies:	Nigel Cann (NC) Tim Norwood (TN) Brendan Cleere (BC)	EDF Energy Board Member EDF Energy Board Member WSC Board Member

1. Welcome, agree previous minutes, declarations of interest.

MC welcomed everyone to the meeting.

There were no declarations of interest.

The Board agreed the minutes of the previous meeting.

LR updated the Board on the actions from the previous minutes.

Outstanding Action - CP to provide maps showing section 106 funded projects in Bridgwater.

2. Update on West Somerset Council decisions, latest Expressions of Interest, current position of projects and the financial position of the CIM Fund.

LR update the Board on the decision made by West Somerset Council to approve the recommendations of the board in relation to the July 2016 round of applications.

LR updated the Board on the most recent expressions of interest and the current position of funded projects. LR highlighted progress with Wemdon Village Hall, Williton Pavillion, Brean Down Way and Watchet Arts Group.

AG gave an update on the Stogursey Victory Hall Project. The board noted that the Stogursey Victory Hall committee will need to provide a revised proposal when ready to progress the project.

3. CIM Fund Applications

YMCA Somerset Coast – Kitchen Theatre

LR presented the application from YMCA Somerset Coast.

DB raised concerns about current financial liabilities of the YMCA.

Action - LR to request latest accounts from YMCA Somerset Coast and liaise with the WSC HPC finance officer.

The Board voted in favour of recommending the approval of the release of £12,500 CIM funding ring-fenced for West Somerset to YMCA Somerset Coast for the Kitchen Theatre project subject to the following condition:

The following documents to be submitted by the applicant and approved by the CIM Fund Manager:

- **Copy of Fire Officers report and Building regulations approval.**
- **(If any additional work is required following inspections) three quotes for any additional works required.**
- **An updated budget for the project, including total expected expenditure and clarity on income streams and conditions from other funders.**
- **Clarification that the issue of financial liabilities has been resolved or that steps are being taken to resolve this by the organisations Trustees.**

4. Any Other Business

LR updated the board of progress with the Communications Plan.

The Board discussed the Somerset Community Foundation's Community Fund.

Action – LR to invite Justin Sargent to discuss development of the fund and the co-ordination of the two funds.

MEETING CLOSED AT 16:00

Date of next meeting 7th February 2017, 2pm, West Somerset House