AUTHORISATION OF OFFICERS – PORT MEDICAL OFFICER FUNCTIONS

1. PURPOSE OF REPORT

1.1. To request Council to update the Scheme of Delegation to authorise named individuals to act on their behalf enabling the discharge of functions relating to port medical officers.

2. RECOMMENDATIONS

2.1. That Council authorises the named individuals in Appendix A to act as port medical officers under the requirements of the Public Health Acts.

3. RISK ASSESSMENT (IF APPLICABLE)

<table>
<thead>
<tr>
<th>Description</th>
<th>Likelihood</th>
<th>Impact</th>
<th>Overall</th>
</tr>
</thead>
<tbody>
<tr>
<td>The council is unable to discharge statutory functions due to lack of properly authorised officers</td>
<td>3</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>Authorise officers in line with this report</td>
<td>1</td>
<td>1</td>
<td>1</td>
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</table>

The scoring of the risks identified in the above table has been based on the scoring matrix. Each risk has been assessed and scored both before the mitigation measures have been actioned and after they have.

4. BACKGROUND INFORMATION

4.1. The Council has a number of statutory duties that relate to public health, which it is required to discharge. These relate to Public Health Acts and the control of infectious disease. A number of these are directly discharged by officers of the authority whilst some are delivered in conjunction with officers of the Health Protection Agency.

4.2. As a number of the Infectious Disease and port health provisions require medical training the authority authorises specific, qualified, individuals to act on its behalf. Any action that is taken is carried out in consultation with officers of the Council.

4.3. Updates to the Scheme of Delegation were agreed at Council on 15th November 2011 relating to proper officers from the Health Protection Agency. This report further updates the Scheme of Delegation as it relates to the appointment of port medical officers.

4.4. The Health Protection Agency has requested that the names of individuals are updated in line with the letter attached as Appendix A of this report. If Council agree to this update to the Scheme of Delegation all existing authorisations relating to this specified duty will be superceded by this report.
5. **FINANCIAL/RESOURCE IMPLICATIONS**

5.1. There are no direct financial implications on the Council relating to this report.

6. **SECTION 151 OFFICER COMMENTS**

6.1. I have considered the report and have no comments to add.

7. **EQUALITY & DIVERSITY IMPLICATIONS**

7.1. There are no implications relating to the equality duties that have been identified linked to this report.

8. **CRIME AND DISORDER IMPLICATIONS**

8.1. There are no identified impacts associated with this report.

9. **CONSULTATION IMPLICATIONS**

9.1. There are no identified issues that require consultation. This report authorises officers of the Health Protection Agency to discharge statutory public health in conjunction with the authority.

10. **ASSET MANAGEMENT IMPLICATIONS**

10.1. There are no specific impacts identified on the Council’s assets.

11. **ENVIRONMENTAL IMPACT IMPLICATIONS**

11.1. There are no impacts associated with this report.

12. **LEGAL IMPLICATIONS**

12.1. In discharging its' functions the authority must ensure that it has a clear Scheme of Delegation.

12.2. This must be updated regularly to ensure that officers are properly authorised to deliver these functions.

12.3. This report ensures that there are proper authorisations in place to deliver functions relating to port health.

REPORT TO A MEETING OF COUNCIL TO BE HELD ON 16TH MAY 2012

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