

Guidance Notes for:

Householder Application for Planning Permission for Works or Extension to a Dwelling *Town and Country Planning Act 1990*

The Householder Application for Works or Extension to a Dwelling form should be used for proposals to alter or enlarge a single house, including works within the curtilage (boundary/garden) of a house.

If you have established that you need planning permission you should use the Householder Application form for projects such as:

- extensions
- conservatories
- loft conversions
- dormer windows
- alterations
- garages, car ports or outbuildings
- swimming pools
- walls
- fences
- vehicular access including footway crossovers
- porches
- satellite dishes

You should use the application form for **Full Planning Permission** and not the Householder Application form if your application relates to any of the following:

- any works relating to a flat
- applications to change the number of dwellings (flat conversions, building a separate house in the garden)
- changes of use to part or all of the property to non-residential (including business) uses
- anything outside the garden of the property (including stables if in a separate paddock)

If you are not clear whether you need to apply for planning permission or which application form you should be using, please contact your local authority.

Please also note that householder applications now have a specific notice to be used in conjunction with the ownership and agricultural holdings certificates. It should be used for:

- householder applications
- householder and conservation area consent applications
- householder and listed building consent applications