

Data Protection

West Somerset Council is the Data Controller

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998. The Council will use the information you have provided in connection with the administration of Licensing.

We may lawfully disclose information to other public sector agencies to:

- Prevent or detect fraud and any other crime;
- Support national fraud initiatives;
- Protect public funds
- Progress your request for service.

We may also use basic information about you, eg. Name and address, in other areas of service provision at West Somerset Council if this: -

- Helps you to access our services more easily;
- Promotes the more efficient and cost-effective delivery of services;
- Helps us to recover monies that you owe us.

We will not use your personal information in any way that may cause you unwarranted detriment.

For further information regarding the National Fraud Initiative, please visit the Councils website – www.westsomersetonline.gov.uk

If you require this document in an alternative format, please contact us.

PLEASE READ THE FOLLOWING INSTRUCTIONS:

If you are completing this form by hand, please write legibly in block capitals using ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

APPLICATION FOR STREET TRADING CONSENT

Are you applying for a new Consent or renewal?

New
Renewal

If renewal, please provide your current licence number

LN/

APPLICANT DETAILS			
BUSINESS NAME			
Forename(s)			
Surname			
Address			
		Post Code	
Home tel No		Mobile Tel No.	
Email address			
Date of Birth			
Country of Birth			
Nationality			
National Insurance No			

Are you entitled to work in the UK?

Yes No

Do you require a visa to live or work in the UK?

Yes No

If yes, provide details:

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Please specify the precise location/route you wish to operate from:

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Is this Private or Public Land?

Private
Public

If private land, please give name and details of the land owner

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Do you have permission from the land owner?

Yes No

PLANNING PERMISSION

Has planning permission for the site been obtained from the relevant Planning Authority?

Yes No

If YES:

Planning Permission Reference No	
Date of Permission	
Issuing Authority	
Date (if any on which permission will expire)	

If NO has permission been applied for?

Yes No

If YES please provide:

Date of application	
Reference No.	
Planning Authority	

TRADING DETAILS

Are you applying for a 12, 6 or 3 month consent?

12 6 3

If a 6 or 3 month consent, when do you wish the consent to start from?

--

Please state your proposed times and days that you wish to trade:

	Start of Trading	End of Trading
Mondays		
Tuesdays		
Wednesdays		
Thursdays		
Fridays		
Saturdays		
Sundays		
Any variations:		

METHOD OF TRADING

Do you propose to trade from: Vehicle Stall Cart Barrow Other (state
 below)

VEHICLES/STALLS

Vehicle Registration No (where applicable)	
Type of Vehicle/Stall	
Any awning/covering to be used on the Vehicle/stall	
Any trailer to be used in connection with the business	
Any storage facility to be used in connection with the business	

ARTICLES TO BE SOLD

What goods do you propose to sell? (please be specific)

If you propose to sell food, are you registered with the Local Authority to do so? Yes No

If YES:

Which local authority are you registered with?

Date of Registration

WASTE DISPOSAL

Please state what arrangements are proposed/in place for waste disposal:

ASSISTANTS

Name			
Address			
		Post Code	
Home Tel No		Date of Birth	

DECLARATION

* I wish to pay the annual fee on a quarterly basis and enclose 25% of the fee
 (12 month 'A' Road consent only - Optional)

** I enclose the relevant fee in full with my application
 (All other consents)

I declare that the information I have provided is true to the best of my knowledge and belief.

Signed

Date:

* For 'A' Road consents only, the annual fee may be paid by staged payments. Consents run from 1st April annually. 25% of the fee must be paid with the initial application. Invoices will be raised before the 1st July, 1st October and 1st January each year for the balance of the fee. Failure to pay the invoices on time will invalidate the street trading consent.

** All other consents must pay the fee in full on application.

Checklist – The following documents must accompany the application:	
Fully completed application form	<input type="checkbox"/>
One passport size photograph of consent holder	<input type="checkbox"/>
One passport size photograph of assistant(s) (if applicable)	<input type="checkbox"/>
Copy of planning consent or letter confirming consent not required	<input type="checkbox"/>
Written permission of land owner if trading on private land	<input type="checkbox"/>
Correct fee	<input type="checkbox"/>
Additional Fee for each assistant	<input type="checkbox"/>
Site plan indicating area of trading or map showing proposed route	<input type="checkbox"/>
Photograph or similar of proposed stall/vehicle/etc	<input type="checkbox"/>