



POLICE ENQUIRY – IN CONFIDENCE

Application for Motor Salvage Operators Registration

<p>Part A – To be completed by the nominated Licensing Officer <u>ONLY</u> (please also complete part D overleaf)</p> <p>PINumber: _____ Signature: _____ Date: _____</p> <p>NEW APPLICATION/RENEWAL (delete as appropriate)</p> <p>Previous check with Police YES/NO If YES date checked _____</p>	<p><u>Part B - For Police Use</u></p> <p>Ref No: _____</p>
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Avon and Somerset Police reserve the right to validate and/or authorise the authenticity of this request for a Police check.

Part C – To be fully completed by applicant only using BLOCK CAPITALS and BLACK INK please

Mr/Mrs/Miss/Ms: _____ Surname now: _____

All Forenames: _____ Male/Female

Maiden and/or all other Surnames: _____

All other names by which known (eg deed poll/adoption): _____

Date of Birth: _____ Place/District/Borough of Birth: _____

National Insurance Number: _____

Present Home

Address: _____

Town: _____ County: _____

Post Code: _____ Since: _____

If less than **five** years at present address, please list below all previous addresses to cover 5-year period

1 Address: _____

Town: _____ County: _____

Post Code: _____ Since: _____

2 Address: _____

Town: _____ County: _____

Post Code: _____ Since: _____

(Continue on a separate piece of paper if necessary)

Present Business Address:

Address: _____

Town: _____

County: _____

Post Code: _____

Since: _____

IN CONFIDENCE

Have you ever been convicted at a Court or Cautioned by the Police for any offence that is not spent under the terms of the Rehabilitation of Offenders Act 1974? **YES/NO (delete as appropriate)**

If 'YES' please provide details below as accurately as possible, continuing on a separate sheet if necessary:

DATE	COURT	OFFENCE Inclusive of cautions/bind overs/Reprimands/warnings	RESULT/SENTENCE

I am aware that, in accordance with Government guidelines, this application for the grant/renewal of a registration may be subject to a Police record check. This has been explained to me and I hereby declare that the information given on this application form is true. I have been provided with a list detailing the periods after which a conviction/caution/reprimand/warning is deemed to be spent.

Applicants signature: _____ Date: _____

On completion to here, **please return this form to the Licensing Officer at the address overleaf**, who will complete the remaining details required before submission, by them to the Police, where all relevant checks will be carried out in accordance with Government guidelines. **Please do NOT send directly to the Police, as this will only delay your application.**

PART D – TO BE COMPLETED BY THE NOMINATED LICENSING OFFICER ONLY

I sign below to confirm that the full names, any previous names, addresses, dates of birth and other details provided by the candidate overleaf, have been verified by me against either an original Driving Licence, Passport, Birth Certificate(s) or other recognised official document, and are, to the best of my knowledge, accurate. I have personally checked the application has, within the criteria of current Government guidelines, been correctly identified as requiring a Police check. I understand that any request made for a Police check outside current regulations may be in breach of the Data Protection Act 1998.

Evidence provided: _____

Document number (driver no. if licence) _____

Print Name: _____ Signature: _____

PI Number: _____ Date: _____

PART E – TO BE COMPLETED BY AVON AND SOMERSET POLICE ONLY

Date stamp and signature:

- No Trace on Details Supplied
- No Trace on Details Supplied since last check
- The subject may be identical with the person whose record of previous convictions is attached

**APPLICATION TO REGISTER AS MOTOR SALVAGE OPERATOR
THE MOTOR SALVAGE OPERATORS REGULATIONS 2002
Information on Spent Convictions**

The Rehabilitation of Offenders Act 1974 provides that certain convictions shall be regarded as 'spent' after specified periods of time have elapsed. However, you do need to disclose all convictions at the date you submit the signed and dated application form. Details of relevant convictions and time periods are as follows:

Sentence	Becomes Spent After
For a sentence of Imprisonment or youth custody exceeding 6 months but not exceeding 30 months	10 years
For a sentence of imprisonment or youth custody not exceeding 6 months	7 years
For a sentence of borstal training	7 years
For a fine or other sentence not otherwise covered by this table	5 years
For an absolute discharge	6 months
For a probation order, conditional discharge or bind over; and for fit person orders, supervision orders or care orders under the Children and Young Persons Act (and their equivalents in Scotland)	5 years or 2 ½ years, if under 18 years of age at the time of conviction, or until the order expires (whichever is the longer)
For cashiering, discharge with ignominy or dismissal from the Armed Forces	10 years
For simple dismissal from the Armed Forces	7 years
For detention by the Armed Forces	5 years
For detention by direction of the Home Secretary:	
For a period exceeding 6 months but not exceeding 30 months	5 years
For a period not exceeding 6 months	3 years
For a remand home order, an approved school order, or an attendance centre order	The period of the order plus a further year after the order expires
For a hospital order under the Mental Health Acts	The period of the order plus a further 2 years after the order expires (with a minimum of 5 years from the date of conviction)

NOTES:

- (i) A sentence of more than 30 months imprisonment or youth custody can never become spent.
- (ii) If you were under 17 years of age on the date of conviction for any of the sentences except those under the heading "For detention by direction of the Home secretary" please halve the period shown in the right-hand column.
- (iii) It is immaterial for the purposes of calculating for a spent conviction whether a sentence is suspended or not.
- (iv) Cautions, reprimands and final warnings are not criminal convictions and need not be disclosed.