

COUNCIL TAX APPRENTICE APPLICATION FORM

Please complete the form including the final section, which must be completed by the employer, and return to:
Revenues Department, West Somerset Council, West Somerset House,
Killick Way, Williton, Taunton, Somerset, TA4 4QA



A discount is given to people who are classified as Apprentices. The conditions which must be fulfilled are as follows:

- The person must be employed for the purpose of learning a trade, business or profession and be undertaking training leading to a qualification accredited by the Qualifications and Curriculum Authority (QCA); and
- must be employed at a salary or be in receipt of an allowance (or both) which does not exceed £195 per week.

You must notify this office of any change of circumstances that may affect entitlement to the discount. For example, if the training ends earlier than expected.

1. Full name and address of the apprentice

Surname First name(s)

Address

..... Postcode

2. Number of residents

How many adults aged 18 or over live in the property? Please include yourself and the person for whom a discount is claimed, if different	Total number of adults <input type="text"/>
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3. Apprenticeship details

Name and address of employer

.....

What qualification will the apprentice have at the end of the apprenticeship?
.....

Is this a National Vocational Qualification?

Course start date / / Course end date / /

4. The salary or allowance paid to the apprentice

Weekly / Monthly (please circle)	£
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5. I declare that the information given in this application is true and accurate to the best of my knowledge and belief and that I will advise you if my circumstances change

Please note that it is a criminal offence to claim when not entitled, and the Council will take action against anyone it discovers falsely claiming

Name Signature

Date

6. ***TO BE COMPLETED BY THE EMPLOYER***

I confirm that the above named person is an Apprentice and that the information shown above is correct

Signature Date

Name (please print) Position

On behalf of the company (please include company stamp)

Contact telephone number